



Professional Diploma in Business Management (PDBM) ^

Application Procedure

1. Please submit your application either by post or by hand to the General Office of the Institute of Professional Education And Knowledge (PEAK) (of the Vocational Training Council) within the application periods stated below.
Address : 9/F, VTC Tower, 27 Wood Road, Wan Chai, Hong Kong
Office hours: 9:00 a.m. – 7:30 p.m. (Monday to Friday); 9:00 a.m. – 12:00 noon (Saturday)
 2. Put all documents to be submitted in an envelope marked "**Application for PDBM**".
 3. We need these documents from you:
 - Completed enrollment form;
 - Reference letter issued by your current employer; and
 - Copies of proof of your academic qualifications, such as transcripts and certificates.
 4. Incomplete documents or lack of proof of payment required may delay or jeopardise your application.
 5. Following a successful application, present the original copies of your credentials for verification at the time of registration.
 6. We offer places to eligible applicants on a first-come-first-served basis.
Please pay course fees by either of these methods:
 1. Attach a crossed cheque made payable to "Vocational Training Council" to the form submitted by post or in person
 2. Pay by credit card, with submission of documents by fax / by post / in person
 3. Pay in cash or by credit card to the General Office for a confirmed class that commences in 7 working days.
- ✧ Application period: lasts until it is 7 working days prior to scheduled class commencement.
- ✧ A 10% early-bird discount is available until **19 December 2025**

Module Codes	Module Titles	Dates (all in 2026) and Time		Fee (HK\$)
Core Modules				
626B2	Business Organisation	Nil		
623B2	Management Theory and Practice	Jan 8, 15, 22, 29 Feb 5, 12, 26 Mar 5, 12, 19 Exam: Mar 26	Every Thursday 19:00-22:00	4,040
629B2	Marketing Strategy	Nil		
627B2	Financial Accounting & Management Accounting	Jan 7, 14, 21, 28 Feb 4, 11, 25 Mar 4, 11, 18 Exam: Mar 30 (Mon)	Every Wednesday 19:00-22:00	4,040
PBA40005	Business Economics	Jan 6, 13, 20, 27 Feb 3, 10, 24 Mar 3, 10, 17 Exam: Mar 24	Every Tuesday 19:00-22:00	4,040
PBA40006	Business Statistics	Nil		
Elective Modules				
PBA40008	Digital Technologies in Business Management	Jan 5, 12, 19, 26 Feb 2, 9, 23 Mar 2, 9, 16 Exam: Mar 23	Every Monday 19:00-22:00	4,040

Enquiry: Miss. Natalie Yau Tel: 2919 1515 Email: natalieycm@vtc.edu.hk
Fax: 2891 5707 Website: [商業管理專業文憑 \(PDBM\)](#)