

注意事項:

1. 於揀選班別前，請先瀏覽「附件」中的時間表。
2. 請參考「附件」中的開戶指南以開啟戶口。
3. 請選擇「其中一個」班別，重複報名本院將不受理。
4. 若學員所報讀的班別已額滿，本院將個別通知學員入讀其他仍有空缺的班別。
5. 成功遞交申請後，學員將收到系統發出的電郵。
6. 如有任何班別選項更改，只會安排在後備名單內。
7. 申請結果一般會於申請後 7 個工作天內以短訊通知。獲取錄的學員需核對文正本以辦理入學手續，詳情將以電郵通知。
8. 若學員申請豁免單元「水務工程項目管理」(MBS3026X)，請參閱「附件」中的單元豁免申請表，並連同所需文件及支票於辦理入學手續時一并遞交。申請的截止日期由本辦事處決定，一般定為開課前 4 週結束申請，以較早者為準。逾期申請，恕不受理。

Notes:

1. Please read the timetable before selection the class.
2. Please refer to the guideline for creation of the application account.
3. Please select ONE class, repeated application will not be accepted.
4. Subject to the availability of the classes, applicants will be informed to change to another class, if the applied class was full.
5. Upon successful submission of the application, the applicant will receive an email from the system.
6. Any change in class selection will be put on the waiting list.
7. The result of the application will generally be notified by SMS within 7 working days after the application. Successful applicants are required to verify the original documents for admission. Details will be notified by email.
8. If the applicant applies for module MBS3026X - Project Management in Plumbing Services, please refer to the Module Exemption Application Form in the "Attachment" first and submit the supporting documents and cheque during admission. The deadline for application is determined by our office. Generally, 4 weeks before the commencement date, whichever is earlier. Late application will not be considered.