

APPLICATION FORM



B322, 20 Tsing Yi Road, Tsing Yi Island, N.T. Hong Kong Tel: 2435 9423 Fax: 2432 2253

Email: EDiT@vtc.edu.hk Website: <https://EDiT.vtc.edu.hk>

Course Title:	Professional Certificate in Quantity Surveying Practice (EG424113P-24)		
Course Code:	<input type="checkbox"/> The whole course EG424113P <input type="checkbox"/> Individual Module(s) Application: <input type="checkbox"/> CON4008X / <input type="checkbox"/> CON4040X / <input type="checkbox"/> CON3041X / <input type="checkbox"/> CON4042X / <input type="checkbox"/> CON4043X / <input type="checkbox"/> CON4044X		
Deadline of Application	30 Sep 2020	Commencing Date	27 Oct 2020

Personal Particulars

Name: (should be the name shown on HKID/Passport)	(Name in English, family name first)		(Chinese name)	
HKID/Passport No.:	()	Date of Birth	(dd / mm / yy)	
Correspondence Address:			Office Phone:	
			Mobile Phone:	
			Fax:	
Email Address:				

Academic and Professional Qualifications (The highest qualification first. Attach copy of transcripts and/or certificates)

Year	Academic Institution/Professional Body	Academic Award/Professional Qualification

Working Experience (The most recent first. Attach additional sheet if necessary)

Date of Employment (mm/yy to mm/yy)	Name of Company	Position and Duties

Course Fee (Crossed cheque made payable to "Vocational Training Council") (#Course fee for individual modules refers to course information given

overleaf)

<input type="checkbox"/> Whole course: HK\$12,950 <input type="checkbox"/> Individual module application: #HK\$	Cheque No.:
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Personal Information Collection Statement

- (1) The information collected from the application, including the name, phone number, mobile number, email address, correspondence address and education level, will be used for the following purposes:
 - a. for processing and selection of applications for admission to VTC programmes; and related purposes;
 - b. for obtaining the results of public examinations from the HKEAA, and obtaining information from relevant institutions about your candidature in public examinations and studies in Hong Kong and elsewhere;
 - c. for obtaining records of your examination results attained in the programmes provided by member institutions under the VTC;
 - d. for checking of application records and the study records of the programmes provided by member institution under the VTC;
 - e. for storage of information on the successful applicants in the Student Record System; and
 - f. if applicant indicated his/her wish to receive VTC information, the application data will be retained for providing direct marketing information in relation to any programmes, admission and events of VTC and its member institutions.
- (2) VTC undertakes to keep personal data provided by applicants confidential. However, VTC may provide such information to any other persons or agents for the purposes described in (1) under a duty of confidentiality to VTC.
- (3) In accordance with the Personal Data (Privacy) Ordinance (the Ordinance), an applicant has the right:
 - a. to check whether VTC holds his/her personal data;
 - b. to request a copy of such data; and
 - c. to require VTC to correct any of the personal data which is inaccurate.

Sufficient information will need to be provided to establish identity, otherwise VTC shall refuse to comply with the request.
- (4) Request for access for data should be submitted in writing to: B322, 20 Tsing Yi Road, Tsing Yi, N.T.
- (5) In accordance with the terms of the Ordinance, VTC reserves the right to charge a fee for the processing of data access request.

Use of Personal Data

VTC and its member institutions intend to use your personal data provided, including your name, phone number, mobile number, email address, correspondence address and education level, to provide direct marketing information in relation to any programmes, admission and events of VTC and its member institutions, but we cannot so use your personal data without your consent.

☐ I agree that my personal data provided, including my name, phone number, mobile number, email address, correspondence address and education level may be used by the VTC and its member institutions for providing direct marketing information in relation to any programmes, admission and events of VTC and its member institutions.

If you would like to unsubscribe from receiving the said information or update your personal data, please send your request with registered name, phone number, mobile number, email address, correspondence address and education level to edit@vtc.edu.hk or by fax to 2432 2253.

Notes to Applicants:

- Commencement of classes depends on enrolment, and is subject to approval by VTC.
- The applicant will be informed of the timetable one week before the commencement of class.
- To facilitate communication, the applicant should provide in the Application Form a contact number of mobile phone which can receive SMS messages.

Declaration

1. I declare that all information provided in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
2. I agree to abide by rules and regulations of IVE if I am admitted to the course.
3. I understand that the information provided in the form will be used by VTC in the admission process and course administration.
4. I have read and understand the personal information collection statement.

Signature :

Date :

Professional Certificate in Quantity Surveying Practice



Member of VTC Group
VTC 機構成員

Course Code : EG424113P

Curriculum

Module Code	Core / Elective	Module Title	Offering Period
CON3041X	Core	Principle of Measurement for Construction (12hrs)	To be confirmed
CON4042X	Elective	Measurement Practice for Civil Engineering Works (24hrs)	
CON4043X	Elective	Measurement Practice for Building Works (24hrs)	
CON4044X	Elective	Measurement Practice for Building Services Works (24hrs)	
CON4040X	Core	Construction Cost Control and Management (24hrs)	
CON4008X	Core	Construction Law and Contract (36hrs)	

Time of Classes

- 1 to 2 evenings (6:30 – 9:30pm) per week
- The whole course can be completed in 6-7 months

Class Venue

- Youth College (Kowloon Bay) or other campus of IVE

Entry Requirements

- Diploma/Higher Certificate in construction discipline; or
- 5 HKCEE passes including English and Chinese (Level 2 or above) with at least 2 years' work experience; or
- 5 HKDSE passes including English and Chinese (Level 2 or above) with at least one year's work experience; or
- Mature candidate (21 years old) with 2 years relevant work experience

Awards

- Certificate (□ □ □ □ □) is awarded upon completion of each module
- Professional Certificate (□ □ □ □) is awarded if the students have completed the following modules:
 - All core modules: CON4008X, CON4040X & CON3041X
 - One of the elective modules: CON4042X, CON4043X, CON4044X

Enquiries

- T 2435 9423 (Mon- Fri 9:00-12:30 am & 1:30-5:00 pm)
- E EDiT@vtc.edu.hk

Notes

- Applicant without the required academic qualification may be invited for an interview and/or appetite test.
- The applicant may apply for exemption or credit transfer for individual module of the Professional Certificate course if he/she has completed a course that has covered most of the contents of the module concerned at equivalent or above level.
- Whether the course or a module will be offered depends on the enrolment and is subject to approval by VTC. The applicant will be informed of the timetable one week before the commencement of class. To facilitate communication, the applicant should provide in the Application Form a contact number of mobile phone which can receive SMS messages.
- The operation of this course is governed by the Validated Course Document, the IVE General Academic Regulations and the VTC Quality Assurance Policy. Copies of these documents are available for inspection upon request.

Course Fees

- Whole course (4 modules): HK\$12,950
- Individual Modules application:
 - CON4008X: HK\$4,850
 - CON3041X: HK\$1,620
 - CON4040X, CON4042X, CON4043X, CON4044X: HK\$3,240@

Application

- Submit the duly completed Application Form with originals and copies of education qualification and a crossed cheque for course fee to:
 - Engineering Discipline In-service Training,
 - IVE (Tsing Yi)
 - Rm B322, 20 Tsing Yi Road, Tsing Yi Island
- Or, apply online at EDiT.vtc.edu.hk